



Sell at Cost

New Feature Documentation

What does it do?

This feature allows the practice to dispense products to clients at the cost price, excluding mark-up, dispensing fees and minimum charges.

The sell at cost has to be activated on the particular product and activated on the selected client for this to automatically occur.

For a better understanding see the table below:

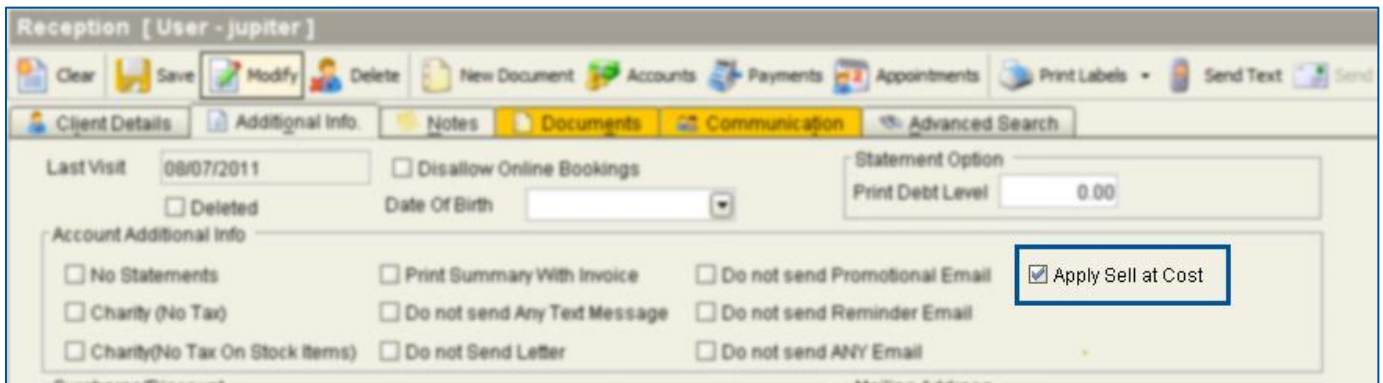
Product as "Sell at Cost"	Client as "Sell at Cost"	Sell at Cost Allowed?
✗	✗	✗
✗	✔	✗
✔	✗	✗
✔	✔	✔

How do I set it up?

In order for this feature to work the products need to have the sell at cost treatment option enabled on the required product selection. To do this: Open Code Entry and select the required stock item, under treatment options select the "Sell at Cost" option and save the code.

Repeat this process for each stock item as required.

For any client which is allowed to buy the products at cost price (possibly staff) you need to select the client in reception, click the additional information tab and enable the "Apply Sell at Cost" option.



How do I use it?

After the setup required, treat a qualifying product on the client and the product will be dispensed at the Cost price.

I don't want to use this feature yet.

Don't worry, the feature is not automatically activated; when the practice is ready to start using this feature follow the previous steps.